



**CNC REGION JUDGES BUREAU TEST DAY EXPENSE FORM**

Please complete and return this form for test days held at your Club. Please return this form to the Judges Bureau Rep even if you have no expenses to report. **If you are hosting a Centralized High Test Day please also send this form to the CNCR Treasurer and the Judges Bureau Rep along with the billing sheets that are sent to all clubs that participate in the High Test Day. Provide any supporting documentation/invoices necessary.**

Date of Tests \_\_\_\_\_ Host Club \_\_\_\_\_

**TOTAL NUMBER OF TESTS:** \_\_\_\_\_ **TOTAL NUMBER OF TESTS PARTNERED:** \_\_\_\_\_  
**TOTAL NUMBER OF DANCE PRACTICE ICE SKATERS** \_\_\_\_\_

**EXPENSES INCURRED:**

**PART A – JUDGES EXPENSES**

TRAVEL: Air/Bus/Train \_\_\_\_\_ Ferry/Taxi \_\_\_\_\_ # of KM \_\_\_\_ @ 48¢/KM = \_\_\_\_\_

HOTEL: # of nights \_\_\_\_\_ @ \$ \_\_\_\_\_ per night = \_\_\_\_\_ MEALS: \_\_\_\_\_ GIFTS: \_\_\_\_\_

**PART B – GENERAL COSTS**

TESTING ICE: \_\_\_\_\_ TELEPHONE/COPYING: \_\_\_\_\_ OTHER (specify) \_\_\_\_\_

For all Test Days add **PART A** and **PART B** amounts together = \_\_\_\_\_ **C**  
 For CNCR High Test Days take **C** above \_\_\_\_\_ subtract **\$500.00** to get \_\_\_\_\_ **D**  
 After the above calculations are completed take either **C** or **D** and divide by the number of tests.  
 For **C** = \_\_\_\_\_/per test For **D** = \_\_\_\_\_/per test

**PART E – DANCE PARTNERING**

TRAVEL: Air/Bus/Train \_\_\_\_\_ Ferry/Taxi \_\_\_\_\_ # of KM \_\_\_\_ @ 48¢/KM = \_\_\_\_\_

HOTEL: # of nights \_\_\_\_\_ @ \$ \_\_\_\_\_ per night = \_\_\_\_\_ MEALS: \_\_\_\_\_

DANCE PARTNER PRACTICE FEES: \_\_\_\_\_ DANCE PARTNER TEST FEES: \_\_\_\_\_

For all Test Days requiring a male partner add all of **Part E** amounts together = \_\_\_\_\_ **F**  
 After the above calculations are completed take **F** and divide by the number of tests partnered.  
**F** = \_\_\_\_\_/per test.

**PART G – DANCE PRACTICE ICE**

DANCE PRACTICE ICE: \_\_\_\_\_ divided by the total number of Dance Practice Ice Skaters to get \_\_\_\_\_/per skater.